# MISSION CHURCH

## APPLICATION FOR EMPLOYMENT

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PRE-EMPLOYMENT QUESTIONNAIRE· AN EQUAL OPPORTUNITY EMPLOYER

## PERSONAL INFORMATION

DATE_____

NAME_____ SOCIAL SECURITY NUMBER_____
LAST FIRST MIDDLE

PRESENT ADDRESS_____
STREET CITY STATE ZIP

PERMANENT ADDRESS_____
STREET CITY STATE ZIP

PHONE NUMBER_____ ARE YOU 18 YEARS OLD OR OLDER

ARE YOU EITHER A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE UNITED STATES

## EMPLOYMENT DESIRED

POSITION_____ DATE YOU CAN START_____ SALARY DESIRED_____

ARE YOU EMPLOYED NOW? IF SO, MAY WE CONTACT YOUR PRESENT EMPLOYER?

EVER APPLIED TO THIS COMPANY BEFORE WHEN?_____

LAST

FIRST

MIDDLE

| EDUCATION | NAME AND LOCATION OF SCHOOL | *NO. OF YEARS ATTENDED | *DID YOU GRADUATE? | MAJOR AND MINOR |
|---|---|---|---|---|
| GRAMMAR SCHOOL | | | | |
| HIGH SCHOOL | | | | |
| COLLEGE | | | | |
| TRADE, BUSINESS, OR CORRESPONDENCE SCHOOL | | | | |

* The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.

**REFERENCES** Give the names of three persons not related to you, whom you have known at least one year.

| Name | Email Address | Phone Contact | Years Acquainted |
|---|---|---|---|
| 1 | | | |
| 2 | | | |
| 3 | | | |

## **FORMER EMPLOYER** (Start with Most Recent)

EMPLOYER _____ SUPERVISOR _____

ADDRESS _____ PHONE _____

JOB TITLE _____ DUTIES _____

SALARY _____ REASON FOR LEAVING _____

DATES OF EMPLOYMENT _____ TO _____

EMPLOYER _____ SUPERVISOR _____

ADDRESS _____ PHONE _____

JOB TITLE _____ DUTIES _____

SALARY _____ REASON FOR LEAVING _____

DATES OF EMPLOYMENT _____ TO _____

EMPLOYER _____ SUPERVISOR _____

ADDRESS _____ PHONE _____

JOB TITLE _____ DUTIES _____

SALARY _____ REASON FOR LEAVING _____

DATES OF EMPLOYMENT _____ TO _____

## SPECIAL QUESTIONS

What other churches have you attended regularly in the last 5 years? _____

_____

Please share your experience regarding your relationship with Jesus Christ. Please note that Mission Church is a Christian organization. Our employees' beliefs and commitments must be in accord and harmony with the Christian faith. _____

_____

Do you have any physical handicaps or conditions that could prevent you from performing certain types of activities including, but not limited to, working with lifting childen or objects weighing up to 40 pounds?

If so, please explain. _____

_____

* In the last five years, have you been convicted of any felony or misdemeanor?

If yes, please explain _____

_____

* Have you ever been convicted of a felony or misdemeanor regarding child abuse, sexual molestation, or any other crime against children?

If yes, please explain. _____

_____

_____

*You will not be denied employment solely because of a conviction record, unless the offense is related to the job for which you have applied.

Mission Church, Inc. is an equal opportunity employer and does not discriminate on the basis of race, national origin, color sex, age or disability.

I, _____ hereby authorize Mission Church, and its agents to make an independent investigation of my background, references, character, past employment, education, credit history, criminal, or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and obtaining other information, which may be material to my qualifications for employment now, and, if applicable, during the tenure of my employment with Mission Church whether as a paid staff or volunteer staff.

As an applicant for employment, I recognize the requirements of Mission Church, for all employees to commit to a high standard of ethical Christian conduct; a commitment I will be expected to sign and acknowledge before my employment would begin. The scope of this notice and below authorization is not limited to the present and will continue throughout the course of your service and allow the Church to conduct future screenings for retention, promotion or reassignment, as permitted by law and unless revoked by you in writing.

I release Mission Church and its agents and any person or entity which provides information pursuant to this authorization, from any and all liabilities, claims, or law suits in regard to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name, and all information provided by me is true and correct to the best of my knowledge.

Full Name (Printed) _____

Signature _____Date _____